CARIBBEAN EXAMINATIONS COUNCIL

SECONDARY EDUCATION CERTIFICATE
EXAMINATION

HOME ECONOMICS: MANAGEMENT

Paper 02 – General Proficiency

2 hours 10 minutes

10 MAY 2012 (a.m.)

READ THE FOLLOWING INSTRUCTIONS CAREFULLY.

1. This paper consists of seven questions.

2. PART A comprises THREE COMPULSORY questions, one from each section of the syllabus. You are required to answer ALL questions.

3. PART B comprises four questions drawn from all sections of the syllabus. You are required to answer TWO questions.

4. Each question is worth 16 marks.

DO NOT TURN THIS PAGE UNTIL YOU ARE TOLD TO DO SO.

PART A

Answer ALL questions in this section.

Write your answers in the answer booklet provided.

1. One way that secondary school students begin preparation for work is by attending career seminars.

    (a) List FOUR other ways that secondary schools students could prepare themselves for work.   **(4 marks)**

    (b) State TWO desirable work attitudes which employers generally look for in employees.   **(2 marks)**

    (c) Three students want to apply for jobs in response to the advertisement in Figure 1.

    VACANCIES!

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    Attractive Compensation Package

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    (888) 333 2222
    Seaside Hotels

    Figure 1

    (i)   Write THREE questions, **other than questions about salary**, that these students should ask when they call for further information about the vacancies. Give a reason for EACH question that you have written.   **(6 marks)**

    (ii) State TWO qualifications that applicants should possess before responding to this application and give ONE reason for your answer.   **(4 marks)**

    Total 16 marks

2.   (a)   List THREE ways by which money is legally earned.   **(3 marks)**

    (b)   State THREE guidelines for spending money wisely.   **(3 marks)**

    (c)   Jane wants to attend university. Her parents will pay her tuition fees but she has to take care of her needs, including medication for her chronic illness. She will also have to take a bus to campus every day.

        (i)   Copy Table 1 in your answer booklet and use the following information to complete the table. Include **total** income and **total** expenditure in the table.

Income from Student's Loan... US$1,000.00 per month
Earnings from part-time job... US$400.00 per month
Rent... US$600.00
Food... US$400.00
Books... US$200.00
Medicine... US$60.00
Movies... US$20.00
Clothing and personal care... US$180.00
Transportation... US$55.00

TABLE 1: JANE'S INCOME AND EXPENDITURE

Income (US$)		Expenditure (US$)			
		Fixed		Variable	
Student loan	1 000.00	Rent	600.00	Food	400.00
TOTAL		TOTAL	715.00	TOTAL	

(8 marks)

        (ii)   Analyse the budget in Table 1 and list ONE appropriate adjustment that Jane could make to balance this budget.   **(2 marks)**

Total 16 marks

3. (a) Name ONE different type of accident that can occur in EACH of the following activities:

    (i) Doing small repairs around the house

    (ii) Gardening   **(2 marks)**

   (b) List FOUR items that are necessary for stocking a home First Aid kit.   **(4 marks)**

   (c) (i) Mrs Simpson cut her thumb while preparing dinner and no band-aids were available. Suggest THREE steps she should have taken as soon as the accident occurred. Give a reason for EACH step suggested.   **(6 marks)**

       (ii) A father is caring for his son who is a toddler, at the same time that he is preparing the evening meal.

           Suggest TWO safety precautions that the father should take for protecting the child.   **(4 marks)**

Total 16 marks

PART B

Answer TWO questions from this section.

Write your answers in the answer booklet provided.

4. (a) State ONE role of any TWO of the following family members:

    (i) Mother

    (ii) Father

    (iii) Children   **(2 marks)**

   (b) Explain TWO ways in which migration of the father can affect the family.   **(4 marks)**

   (c) Mr and Mrs Emson have five children whose ages are 4–17. Mr Emson is a builder while Mrs Emson is a supervisor in a hotel.

       (i) Suggest THREE possible effects of an economic downturn on the economic stability of this family.   **(6 marks)**

       (ii) Discuss TWO ways a community may provide support to this family and other families during a time of economic downturn.   **(4 marks)**

Total 16 marks

5. (a) Define EACH of the following terms:

    (i)   Values

    (ii) Goals

    (iii) Needs   **(6 marks)**

    (b) Joyce, a young typist, lives at home with her parents. She needs to decide if she should buy a car or pay for a course in computing that will increase her chances of getting a promotion at work. Joyce decides to pay for the course and postpone the car purchase for another year.

    (i)   Outline TWO important steps that Joyce may have taken to arrive at the decision.
                                                                                                  (4 marks)

    (ii) Explain how VALUES could have affected Joyce's decision in (b) (i) above.
                                                                                                  (2 marks)

    (iii) Briefly discuss TWO personal qualities that Joyce should exhibit in order to achieve her goal.   **(4 marks)**

                                                                                    Total 16 marks

6. (a) List FOUR points to support why a family would choose to buy rather than rent a house.   **(4 marks)**

    (b) Name TWO institutions from which a family could obtain money to buy a house.
                                                                                                  (2 marks)

    (c) A family bought a five-year-old house which has a spacious living room that is used for several purposes. The room has large, wide, glass windows.

    (i)   Suggest FOUR activities that the family could carry out in this living room.
                                                                                                  (4 marks)

    (ii) Describe ONE way the family could use soft furnishings or furniture to make the family room appropriate for any THREE activities identified in (c) (i) above.
                                                                                                  (6 marks)

                                                                                    Total 16 marks

7. (a) Define EACH of the following terms:

    (i)   Management processes

    (ii)   Implementing

    (iii) Evaluating   **(6 marks)**

    (b) Mr and Mrs Percy decide to celebrate their son's 18th birthday with a formal party.

    Describe ONE task they are likely to perform in carrying out EACH of the following management processes:

    (i)   Planning

    (ii)   Organizing

    (iii) Controlling   **(3 marks)**

    (c) Use the format provided in Figure 2 to write a Formal Invitation for the event at (b) above.
                                                                         (7 marks)

cordially invites
Miss Stacey Ann Persaud
to the 18th Birthday Party
for Mr Shawn Percy, Jnr.

Figure 2. Formal invitation for the birthday party

Total 16 marks

END OF TEST

IF YOU FINISH BEFORE TIME IS CALLED, CHECK YOUR WORK ON THIS TEST.